

**REVIEW OF THE PRAIRIE CENTRAL BOARD OF EDUCATION REGULAR MEETING ON
SEPTEMBER 22, 2016**

ATTENDANCE

»BOARD MEMBERS: JEFFREY AUSTMAN, JASON DOTTERER, PATRICIA HABERKORN, TIMOTHY MCGREAL, MARK SLAGEL, COREY STEFFEN, AND ANN STEIDINGER

»ADMINISTRATORS/CENTRAL OFFICE PERSONNEL: JOHN CAPASSO, PAULA CRANE, TRISH PAULSON, CHERYL HOFFMAN, PAMELA WEEKS, AND PHIL TETLEY

»PCEA REPRESENTATIVES/EMPLOYEES: ANGIE KRATOCHVIL, NICOLE JOINER, BARB TAYLOR, DONNA MAURER, AND KATHY RHOADS

»PRESS: KENT CASSON (THE BLADE)

»GUESTS: THOMAS LEAHY (IASB) AND JASON LEAHY (IPA)

GENERAL ACTION

»APPROVED THE MINUTES OF ITS AUGUST 18, 2016 REGULAR MEETING

»APPROVED THE CONSENT AGENDA, WHICH INCLUDED AN ACTIVITY FUND REPORT, BILLS (CURRENT/INTERIM), A CAFETERIA REPORT, FINANCIAL REPORTS, AN INVESTMENT SCHEDULE, A SALES TAX (CSFT) REPORT, AND A TREASURER'S REPORT.

COMMENTS (PUBLIC)

NONE

COMMENTS (ARRANGED IN ADVANCE)

»JASON LEAHY, EXECUTIVE DIRECTOR OF THE ILLINOIS PRINCIPALS ASSOCIATION, INTRODUCED PRAIRIE CENTRAL ELEMENTARY PRINCIPAL, PAULA CRANE, AS THIS YEAR'S IPA PRESIDENT AND THANKED THE BOARD FOR ITS SUPPORT.

BUDGET HEARING

A BUDGET WAS PRESENTED WHICH SHOWS SIGNIFICANT DEFICITS IN THE EDUCATION AND TRANSPORTATION FUNDS, AND THE LIKELY NEED FOR \$1,450,000 OF WORKING CASH TRANSFERS TO KEEP THOSE FUNDS POSITIVE.

SUPERINTENDENT'S REPORT

PCHS HOMECOMING. MR. BEYERS HAS PLANNED A CAREER FAIR FOR THE MORNING OF HOMECOMING, FOLLOWED BY AN OUTDOOR ASSEMBLY, AND THE PARADE.

HEALTH INSURANCE. HEALTH ALLIANCE HAS ANNOUNCED AN 18.73% INCREASE IN PREMIUMS EFFECTIVE JANUARY 1, 2017. IF NOT ADJUSTED, THE DISTRICT'S ADDED COST WILL BE \$129,380 IN THE FINAL SIX MONTHS OF THIS FISCAL YEAR.

ISBE/LEGISLATIVE COMMENTARY. HB 691, WHICH WOULD FREEZE TAX EXTENSIONS FOR TWO YEARS, IS STILL IN COMMITTEE. SHOULD THE MEASURE BECOME LAW, IT WOULD PROHIBIT PC FROM CAPTURING ~\$514,400 IN PROPERTY TAXES.

CATEGORICALS. THE ONLY PAYMENTS RECEIVED-TO-DATE IN GENERAL STATE AID.

SIXTH-DAY ENROLLMENT. THE DISTRICT'S ENROLLMENT ON THE SIXTH DAY WAS 1,971, DOWN FROM 2,038 AT THE SAME JUNCTURE LAST YEAR. A MITIGATING FACTOR IS THE LIMITING OF PREKINDERGARTEN TO 120 STUDENTS; LAST YEAR, 140 STUDENTS WERE PLACED.

AFTER-SCHOOL PROGRAMS. WITH THE ANNOUNCED CLOSURE OF THE BOYS AND GIRLS CLUB PROGRAM AT CHATSWORTH PRIOR TO THE START OF THIS SCHOOL YEAR, PRIMARY-EAST WILL CREATE THE "EAST KIDS CLUB", AN AFTER-SCHOOL PROGRAM FOR FORREST AND CHATSWORTH STUDENTS, GRADES K-6. THERE HAS BEEN AN IN-HOUSE PROGRAM AT CHENOA (PRIMARY-WEST) SINCE THE B & G CLOSED THERE SEVERAL YEARS AGO. BOTH WILL BE SUPPORTED WITH SOME TITLE I SEED MONIES, PRIVATE DONATIONS, AND VOLUNTEERS.

REORGANIZATION/CENTERS.

MEADOWBROOK EQUIPMENT, FURNITURE. ADMINISTRATORS AND TEACHERS HAVE BEEN ALLOWED TO LOOK THROUGH MEADOWBROOK, NOW A TEMPORARY STAGING AREA FOR SURPLUS EQUIPMENT AND FURNITURE. ON SEPTEMBER 27, THE BUILDING WILL BE OPEN TO AREA PUBLIC AND PAROCHIAL SCHOOLS. THE DISTRICT WILL THEN DETERMINE WHETHER OR NOT A PUBLIC SALE IS NEEDED.

BUSING. AFTER ONE MONTH OF ATTENDANCE CENTERS AND REROUTED BUSES, IT APPEARS SOME YOUNGER STUDENTS STILL HAVE LONG WAITS BETWEEN PICK-UP AND THE START OF SCHOOL, SOME BUSES ARE ARRIVING AFTER THE FIRST BELL, AND NOT ALL STUDENTS ARE ABLE TO PARTICIPATE IN THE BREAKFAST PROGRAM. THREE (3) AM ROUTES WILL BE ADDED. AT A LATER TIME, CONSIDERATION WILL BE GIVEN TO ALTERING BUILDING START/END TIMES.

ANNUAL REPORTS

TECHNOLOGY. PHIL TETLEY DISCUSSED THE STATE OF PRAIRIE CENTRAL TECHNOLOGY. HE INFORMED THE BOARD THAT SUMMER TECH WORK CONSISTED OF THE MOVEMENT OF EQUIPMENT TO ATTENDANCE CENTERS, THE RENEWAL OF SOFTWARE LICENSING, THE REIMAGING OF COMPUTERS, AND THE INSTALLATION OF SMART TECHNOLOGY. HE TOLD THE BOARD THAT THE DISTRICT NOW OPERATES ~1,950 COMPUTERS, IN THE FORM OF DESKTOPS, LAPTOPS, CHROMEBOOKS, IPADS, AND IPAD MINIS, BUT THAT A NUMBER OF UNITS PURCHASED IN THE ARRA PROGRAM ARE SHOWING AGE. HE IS PLANNING TO APPLY ROUGHLY \$190,000 OF FEDERAL ENTITLEMENT MONEY TO THE PURCHASE OF NEW EQUIPMENT FOR EACH BUILDING. THE COMING YEARS, HE PREDICTED, WILL PRESENT A GREATER NEED FOR A CHROMEBOOK-TYPE DEVICE (I.E. INTERNET-ONLY) AND INTERACTIVE CLASSROOM DISPLAYS, THE NECESSITY FOR LICENSED BANDWIDTH (DUE TO INTERFERENCE), AN INCREASING LIABILITY FOR SCHOOLS AS "HACKING" BECOMES MORE OF A THREAT, AND A CALL FOR ADA-COMPATIBLE WEBSITES.

OLD BUSINESS

»FY17 BUDGET. APPROVED.

NEW BUSINESS

»EMPLOYEE APPLICATIONS FOR TEACHING ENDORSEMENTS. APPROVED.

»APPLICATIONS FOR RECOGNITION OF SCHOOLS. APPROVED FOR ALL SCHOOLS.

»LEASE AGREEMENT. A LEASE AGREEMENT FOR THREE (3) 71-PASSENGER INTERNATIONAL BUSES WAS APPROVED.

»BAND & CHOIR TRIP TO NASHVILLE, TN, FEBRUARY 17-19, 2017. THE TRIP WAS APPROVED.

EXECUTIVE SESSION (FOR THE PURPOSES OF DISCUSSING PERSONNEL)

PERSONNEL ACTION

	<u>NAME</u>	<u>POSITION</u>	<u>SITE</u>	<u>EFFECTIVE</u>
»ACCEPTED THE RESIGNATIONS OF	BRIANNA BERG	BUS MONITOR	DIST	IMMEDIATELY
	LINDA DOOLEY	BUS MONITOR	DIST	IMMEDIATELY
	CINDY HARRELL	CAFÉ WORKER	PRIMARY-EAST	IMMEDIATELY
	FRED KILCULLEN	BUS DRIVER	DIST	
»APPOINTED	DALE ROACH	BUS MONITOR	DIST	2016-17
	KIM PARENT	BUS MONITOR	DIST	2016-17

ALAN DUNAHEE
BETH ELLIS
CHARISSE PRICE

AM BUS DRIVER
AM BUS DRIVER
SECRETARY
(4 HOURS/DAY)

DIST 2016-17
DIST 2016-17
TRANSPORTATION 2016-17
OFFICE

»AUTHORIZED MEDICAL LEAVE FOR ONE (1) EMPLOYEE

GENERAL ACTION

»ADJOURNED AT 10:39 PM

PRAIRIE CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NUMBER 8

BOARD OF EDUCATION

PATRICIA HABERKORN, PRESIDENT
MARK SLAGEL, VICE-PRESIDENT
ANN STEIDINGER, SECRETARY
JEFFREY AUSTMAN, JASON DOTTERER,
TIMOTHY MCGREAL, COREY STEFFEN

CENTRAL OFFICE, BUSINESS OFFICE

605 NORTH SEVENTH
FAIRBURY, IL 61739
JOHN C. CAPASSO, Ed.D., SUPERINTENDENT
TEL (815) 692-2504
FX (815) 692-3195

OPERATIONAL SERVICES

SOUTH ANNEX, 600 SOUTH FIRST
FAIRBURY, IL 61739
FOOD SERVICES TEL (815) 692-2115; FX (815) 692-3489
MAINTENANCE TEL (815) 692-3348; FX (815) 692-2922
TRANSPORTATION TEL (815) 692-3484; FX (815) 692-3489

PRAIRIE CENTRAL HIGH SCHOOL

411 NORTH SEVENTH
FAIRBURY, IL 61739
TEL (815) 692-2355
FX (815) 692-2438

PRAIRIE CENTRAL JUNIOR HIGH SCHOOL

800 NORTH WOOD
FORREST, IL 61741
TEL (815) 657-8660
FX (815) 657-8677

To: Staff
From: John Capasso *JCC*
Re: FUNDRAISING POLICY Now in Effect
Date: 9/15/16

It has come to the Board's attention that teachers have, from time to time, endeavored – albeit, with the best of intentions – to solicit private monetary donations or commit considerable personal resources for classroom supplies, equipment, or capital improvements. The age of GoFundMe and other such websites has enabled these efforts.

The Board acknowledges its inability to grant the proverbial “blank check”, but feels very strongly that it provides adequately and equitably stocked, comfortable classrooms which are conducive to teaching and learning. Further, the District's citizens, especially local proprietors, often express frustration over not only the *frequency* of school fundraising contacts, but also the *amount* of money they spend above and beyond the obligatory property taxes, sales taxes, and, for parents, ever-increasing registration fees.

Solicitation, the Board believes, like all things in schools, needs definition and parameters. Please see the attached new POLICY ON FUNDRAISING, approved by the Board on August 18, 2016.

Essentially, a teacher's solicitation of private donations or his/her commitment of significant personal resources to supply or equip a classroom will now need administrative approval. Please do not interpret anything herein as the Board now forbidding, or even discouraging, fundraising or self-funding. The Board is keenly aware of a teacher's inherent need to build, create, and innovate. The Board merely holds that individual solicitation is a sensitive issue with broad implications, not an isolated activity; and it requires careful consideration.

The general rule: Any soliciting (including advertising) or significant self-funding done by a teacher for school or classroom purposes must have, at least, a principal's prior approval. Soliciting or commitment of personal monies for a legitimate classroom/grade level/department project or innovation will likely find a faster track for approval, provided the standards for educational adequacy and equity are met.

Your understanding is appreciated. Thank you.

“PRIDE IN EXCELLENCE”

PRAIRIE CENTRAL UPPER ELEMENTARY	PRAIRIE CENTRAL ELEMENTARY	PRAIRIE CENTRAL PRIMARY EAST	PRAIRIE CENTRAL PRIMARY WEST	SPECIAL EDUCATION SERVICES
312 NORTH CENTER FORREST, IL 61741 TEL (815) 657-8238 FX (815) 657-8821	600 SOUTH FIRST FAIRBURY, IL 61739 TEL (815) 692-2623 FX (815) 692-3726	407 SOUTH FOURTH CHATSWORTH, IL 60921 TEL (815) 635-3555 FX (815) 635-3429	700 SOUTH DIVISION CHENOA, IL 61726 TEL (815) 945-2971 FX (815) 945-2068	700 SOUTH DIVISION CHENOA, IL 61726 TEL (815) 945-2971 FX (815) 945-2068

Operational Services

Fundraising Activities

Fundraising is the solicitation of funding for certain school projects and operations outside, beyond, or as a supplement to, the District's budget. It may be performed only with Board of Education authorization and with the understanding that the Board is the exclusive overseer of any funds raised, and purchases made, through such activities for school-related purposes. Fundraising may be organized or conducted by groups such as parent-teacher and booster organizations, as per Article 875, *Parent Organizations and Booster Clubs*; other Board-authorized school organizations; school-community organizations; individuals; or staff members.

Fundraising activities must:

1. Have a designated purpose, with all proceeds used for that purpose;
2. Be consistent with the purposes of public education, the District, the school, or the program;
3. Support the general welfare, a charitable cause, or the educational experiences of students generally;
4. Not detract from the learning environment;
5. Be voluntary for any participant;
6. Comply with the Illinois State Board of Education rules concerning the sale of competitive food and beverage items;
7. Support and protect students, staff, and other volunteers from legal liability through practices that promote accountability for the handling and management of proceeds;
8. Be compliant with the U.S. and State Constitutions, Federal and State Law, and District Policy; and
9. Not increase the District's operating costs.

Donor Messages

Any fundraising efforts that solicit donor messages for incorporation into school property (e.g., tiles or bricks) or placement upon school property (e.g., posters or placards) must:

1. Develop viewpoint-neutral guidelines for the creation of messages;
2. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
3. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are "solely the expression of the individual donors and not an endorsement by the District of any message's content."

Staff Member Fundraising

With the approval of District administration and the Board of Education, members of the staff may conduct fundraising campaigns, or self-fund, for school-, or classroom-related purposes.

Such activities, in addition to the aforementioned:

1. Must not create inequity in curriculum or curriculum delivery;

2. Must be part of an approved project, innovation, or pilot program; and,
3. If part of a published campaign (e.g. posters, in newspapers or journals, radio or TV, internet sites), must only include wording or advertising authorized by District administration and Board of Education.

LEGAL REF.: 105 ILCS 5/10-20.19(3).
23 Ill.Admin.Code Part 305, School Food Service.

APPROVED: August 18, 2016