

PRAIRIE CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 8
BOARD OF EDUCATION
MEETING MINUTES
OPEN SESSION

FEBRUARY 21, 2017

A REGULAR MEETING OF THE BOARD OF EDUCATION OF PRAIRIE CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 8, FORD, LIVINGSTON, AND MCLEAN COUNTIES, WAS HELD ON FEBRUARY 21, 2017 AND WAS CALLED TO ORDER BY PRESIDENT PATRICIA HABERKORN AT 7:00 PM IN THE PRAIRIE CENTRAL UNIT OFFICE CONFERENCE ROOM.

BOARD MEMBERS PRESENT: JEFFREY AUSTMAN, JASON DOTTERER, PATRICIA HABERKORN, TIMOTHY MCGREAL, MARK SLAGEL, COREY STEFFEN, AND ANN STEIDINGER

BOARD MEMBERS ABSENT: NONE

ADMINISTRATORS PRESENT: DR. JOHN CAPASSO, PAULA CRANE

CENTRAL OFFICE EMPLOYEES PRESENT: PAMELA WEEKS

EMPLOYEES OR PCEA REPRESENTATIVES PRESENT: JOANNE COSTA

STUDENTS PRESENT: NONE

GUESTS PRESENT: TED BACHTOLD, JOSEPH COSTA

PRESS PRESENT: KENT CASSON, *THE BLADE*

PUBLIC COMMENT
 NONE

VISITORS ARRANGED IN ADVANCE

JOANNE COSTA, BUSINESS TEACHER, THANKED THE BOARD FOR SUPPORTING COMPUTER PROGRAMMING INSTRUCTION AND ASKED THAT IT BE CONTINUED. MS. COSTA ANNOUNCED HER RETIREMENT AT THE END OF THE CURRENT TERM.

GENERAL ACTION

TO APPROVE MINUTES

DATE	MEETING TYPE	MOTION	SECOND	VOTING							RESULT
				AUSTMAN	DOTTERER	HABERKORN	MCGREAL	SLAGEL	STEFFEN	STEIDINGER	
1/19/17	REGULAR	SLAGEL	DOTTERER	YEA	YEA	YEA	ABSTAIN	YEA	YEA	YEA	CARRIED
1/24/17	SPECIAL	STEFFEN	MCGREAL	YEA	YEA	YEA	YEA	YEA	YEA	YEA	CARRIED

TO APPROVE CONSENT AGENDA MOVED BY SLAGEL AND SECONDED BY AUSTMAN THAT WE APPROVE THE CONSENT AGENDA, WHICH INCLUDES: ACTIVITY FUND REPORT, BILLS (CURRENT AND INTERIM, AS AMENDED), BOOSTER PROPOSALS, CAFÉ REPORT, FINANCIAL REPORT/SUMMARY, INVESTMENT SCHEDULE, SALES TAX (CSFT) REPORT, AND TREASURER'S REPORT.
 VOTING: AUSTMAN, YEA; DOTTERER, YEA; HABERKORN, YEA; MCGREAL, YEA; SLAGEL, YEA; STEFFEN, YEA; AND STEIDINGER, YEA. MOTION CARRIED.

SUPERINTENDENT'S REPORT

SUPERINTENDENT CAPASSO REPORTED ON THE FOLLOWING:

ISBE/LEGISLATIVE/LEGAL.

CATEGORICALS. WITH 59% OF THE FISCAL YEAR ELAPSED (JANUARY 31), PRAIRIE CENTRAL HAD RECEIVED 41% OF ITS EXPECTED STATE/FEDERAL REIMBURSEMENT, 95% OF WHICH WAS GENERAL STATE AID. THE DISTRICT HAS RECEIVED NONE OF ITS CALCULATED \$1,683,249 IN SPECIAL EDUCATION AND TRANSPORTATION REIMBURSEMENT.

ALLIANCE LEGISLATIVE REPORT. EVIDENCE-BASED FUNDING, PROPERTY TAX LIMITATION, WAIVER-OF-MANDATES, AND PENSION REFORM REMAIN PART OF THE LARGER BUDGET DISCUSSION IN LEGISLATIVE CAUCUSES.

U.S. SECRETARY OF EDUCATION. ELIZABETH DEVOS HAS BEEN CONFIRMED AS SECRETARY OF EDUCATION IN THE TRUMP ADMINISTRATION. SOME HAVE CAST CONSIDERABLE DOUBT ON HER CREDENTIALS AND ABILITIES.

MAINTENANCE. PRINCIPALS ARE BEING SURVEYED FOR SUMMER PROJECTS.

REORGANIZATION/CENTERS. THE THIRD AND FINAL SALE OF EQUIPMENT, FURNITURE, AND SUPPLIES AT MEADOWBROOK ELEMENTARY WILL BE MAY 6, 9 AM – 1 PM, AS PART OF THE FORREST VILLAGE-WIDE GARAGE SALE.

TECHNOLOGY. PRINCIPALS ARE ALSO BEING SURVEYED FOR TECH NEEDS UPON THE NEWS OF AN EXTRA \$59,000 MADE AVAILABLE FOR TITLE I.

BOARD MEETING CALENDAR. THE BOARD SCHEDULED ITS FORTHCOMING REGULAR MEETINGS THUSLY, DUE TO SEVERAL CONFLICTS (SEE ATTACHED MEETING CALENDAR):

<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>
MARCH 16	7:30 PM	UNIT OFFICE
APRIL 18	7:00 PM	UNIT OFFICE
MAY 18	7:00 PM	UNIT OFFICE
JUNE 15	7:00 PM	UNIT OFFICE

DISCUSSION (OLD BUSINESS)

NONE

DISCUSSION (NEW BUSINESS)

POLICY. THE BOARD CONDUCTED A FIRST READING OF THE FOLLOWING AMENDED ARTICLES FOR INCLUSION IN THE BOARD POLICY MANUAL:

- 250 SCHOOL BOARD – BOARD SUPERINTENDENT RELATIONSHIP
- 255 SCHOOL BOARD – COMMITTEES, 260 SCHOOL BOARD - BOARD ATTORNEY
- 268 SCHOOL BOARD - TYPES OF SCHOOL BOARD MEETINGS
- 270 SCHOOL BOARD - SCHOOL BOARD MEETING PROCEDURE
- 437 OPERATIONAL SERVICES – CO-CURRICULAR TRANSPORTATION AND EFFICIENCY CONSIDERATIONS.

CALENDAR. THE BOARD CONDUCTED A FIRST READING OF THE 2017-18 OFFICIAL SCHOOL CALENDAR.

ACTION - OLD BUSINESS

TO APPROVE BUS TRANSACTIONS

MOVED BY SLAGEL AND SECONDED BY STEFFEN THAT WE APPROVE THE TRADE, PROPOSED BY CENTRAL STATES BUS SALES, OF ONE (1) DISTRICT- OWNED 2018 77-PASSENGER BLUE BIRD VISION BUS (LP-POWERED) FOR ONE (1) 2018 77-PASSENGER BLUE BIRD VISION BUS (DIESEL-POWERED), AT A COST TO THE DISTRICT OF \$0. VOTING: AUSTMAN, YEA; DOTTERER, YEA; HABERKORN, YEA; MCGREAL, YEA; SLAGEL, YEA; STEFFEN, YEA; AND STEIDINGER, YEA. MOTION CARRIED.

MOVED BY MCGREAL AND SECONDED BY DOTTERER THAT WE WE APPROVE THE TRADE, PROPOSED BY MIDWEST TRANSIT EQUIPMENT, OF ONE (1) DISTRICT-OWNED 2018 77-PASSENGER INTERNATIONAL BUS (LP-POWERED) FOR ONE (1) 2017 (NEW) 78-PASSENGER

TO APPOINT:

NAME	POSITION/ SITE	EFFECTIVE	MOTION BY	SECOND BY	VOTING							RESULT	
					AUSTMAN	DOTTERER	HABERKORN	MCGREAL	SLAGEL	STEFFEN	STEIDINGER		
TRAVIS JOHNSON	TRACK COACH/PCJHS	2016-17 TERM	DOTTERER	SLAGEL	YEA	YEA	YEA	YEA	YEA	YEA	YEA	YEA	CARRIED
JASON WHITFILL	TRACK COACH/PCJHS	2016-17 SEASON	AUSTMAN	MCGREAL	YEA	YEA	YEA	YEA	YEA	YEA	YEA	YEA	CARRIED

TO GRANT LEAVES

MOVED BY HABERKORN AND SECONDED BY STEIDINGER THAT WE GRANT A MEDICAL LEAVE FOR MIRANDA BIEHL FOR THE FIRST NINE WEEKS OF THE 2017-18 SCHOOL TERM.

VOTING: AUSTMAN, YEA; DOTTERER, YEA; HABERKORN, YEA; MCGREAL, YEA; SLAGEL, YEA; STEFFEN, YEA; AND STEIDINGER, YEA. MOTION CARRIED.

MOVED BY STEFFEN AND SECONDED BY AUSTMAN THAT WE GRANT A MEDICAL LEAVE FOR ANDREW QUAIN, MARCH 3 – APRIL 8, 2017.

VOTING: AUSTMAN, YEA; DOTTERER, YEA; HABERKORN, YEA; MCGREAL, YEA; SLAGEL, YEA; STEFFEN, YEA; AND STEIDINGER, YEA. MOTION CARRIED.

GENERAL ACTION

TO ADJOURN

MOVED BY DOTTERER AND SECONDED BY MCGREAL THAT WE ADJOURN AT 10:29 PM.

VOTING: AUSTMAN, YEA; DOTTERER, YEA; HABERKORN, YEA; MCGREAL, YEA; SLAGEL, YEA; STEFFEN, YEA; AND STEIDINGER, YEA. MOTION CARRIED.

PRESIDENT

SECRETARY

JULY							2017
Mon	Tue	Wed	Thu	Fri	Sat	Att	
					1		
3	4	5	6	7	8		
	HOL						
10	11	12	13	14	15		
17	18	19	20	21	22		
24	25	26	27	28	29		
31							
					Total		

AUGUST							2017
Mon	Tue	Wed	Thu	Fri	Sat	Att	
	1	2	3	4	5		
7	8	9	10	11	12		
						0	
14	15	16	17	18	19		
TI	TI	NIA	NIA	NIA		0	
21	22	23	24	25	26		
X	X	X	X	X		5	
28	29	30	31				
X	X	X	X			4	
					Total	9	
					Acc	9	

SEPTEMBER							2017
Mon	Tue	Wed	Thu	Fri	Sat	Att	
				1	2		
				X		1	
4	5	6	7	8	9		
HOL	X	X	X	X		4	
11	12	13	14	15	16		
X	X	X	X	X		5	
18	19	20	21	22	23		
X	X	X	X	X		5	
25	26	27	28	29	30		
X	X	X	X	X		5	
					Total	20	
					Acc	29	

OCTOBER							2017
Mon	Tue	Wed	Thu	Fri	Sat	Att	
2	3	4	5	6	7		
X	X	X	X	X		5	
9	10	11	12	13	14		
HOL	X	X	X	X		4	
16	17	18	19	20	21		
X	X	X	X	FPT*		4	
23	24	25	26	27	28		
X	X	X	X	X		5	
30	31						
X	X					2	
					Total	20	
					Acc	49	

NOVEMBER							2017
Mon	Tue	Wed	Thu	Fri	Sat	Att	
		1	2	3	4		
	X	X	X	X		4	
6	7	8	9	10	11		
X	X	X	X	X		5	
13	14	15	16	17	18		
X	X	X	X	X		5	
20	21	22	23	24	25		
X	X	X	HOL	NIA		3	
27	28	29	30				
X	X	X	X			4	
					Total	21	
					Acc	70	

DECEMBER							2017
Mon	Tue	Wed	Thu	Fri	Sat	Att	
				1	2		
				X	X	2	
4	5	6	7	8	9		
X	X	X	X	X		5	
11	12	13	14	15	16		
X	X	X	X	X		5	
18	19	20	21	22	23		
X	X	X	NIA	NIA		3	
25	26	27	28	29	31		
NIA	NIA	NIA	NIA	NIA		0	
					Total	15	
					Acc	85	

JANUARY							2018
Mon	Tue	Wed	Thu	Fri	Sat	Att	
1	2	3	4	5	6		
NIA	NIA	X	X	X		3	
8	9	10	11	12	13		
X	X	X	X	X		5	
15	16	17	18	19	20		
HOL	X	X	X	X		4	
22	23	24	25	26	27		
X	X	X	X	X		5	
29	30	31					
X	X	X				3	
					Total	20	
					Acc	105	

FEBRUARY							2018
Mon	Tue	Wed	Thu	Fri	Sat	Att	
			1	2	3		
		X	X	X		3	
5	6	7	8	9	10		
X	X	X	X	X		5	
12	13	14	15	16	17		
X	X	X	X	TI		4	
19	20	21	22	23	24		
HOL	X	X	X	X		4	
26	27	28					
X	X	X				3	
					Total	19	
					Acc	124	

MARCH							2018
Mon	Tue	Wed	Thu	Fri	Sat	Att	
			1	2	3		
			X	X		2	
5	6	7	8	9	10		
XH	X	X	X	X		5	
12	13	14	15	16	17		
X	X	X	X	X		5	
19	20	21	22	23	24		
X	X	X	X	X		5	
26	27	28	29	30	31		
NIA	NIA	NIA	NIA	NIA		0	
					Total	17	
					Acc	141	

APRIL							2018
Mon	Tue	Wed	Thu	Fri	Sat	Att	
2	3	4	5	6	7		
NIA	X	X	X	X		4	
9	10	11	12	13	14		
X	X	X	X	X		5	
16	17	18	19	20	21		
X	X	X	X	X		5	
23	24	25	26	27	28		
X	X	X	X	X		5	
30							
X						1	
					Total	20	
					Acc	161	

MAY							2018
Mon	Tue	Wed	Thu	Fri	Sat	Att	
	1	2	3	4	5		
	X	X	X	X		4	
7	8	9	10	11	12		
X	X	X	X	X		5	
14	15	16	17	18	19		
X	X	X	X	XED		4	
21	22	23	24	25	26		
XED	XED	XED	XED	XED		0	
28	29	30	31				
HOL	X	TI				1	
					Total	14	
					Acc	175	

JUNE							2018
Mon	Tue	Wed	Thu	Fri	Sat	Att	
				1	2		
						0	
4	5	6	7	8	9		
						0	
11	12	13	14	15	16		
						0	
18	19	20	21	22	23		
						0	
25	26	27	28	29	30		
					Total	0	
					Acc	175	

School Begins	14-Aug
School Closes	30-May
Pupil Attendance Days	175
Approved Institute Days	4
Emergency Days Used	0
Approved Emergency Days (Remaining)	6
Approved Parent/Teacher Conferences*	1
TOTAL (≥185 Required)	186

Legal School Holidays		Calendar Legend	
Labor Day	4-Sep Lincoln's Birthday	12-Feb Student Attendance Day	X
Columbus Day	9-Oct Presidents' Day	19-Feb Teachers' Institute	TI
Veterans Day	11-Nov Pulaski Day	5-Mar Not in Attendance	NIA
Thanksgiving Day	23-Nov Easter	1-Apr Holiday	HOL
Christmas Day	25-Dec Memorial Day	28-May Waived Holiday	XH
New Years Day	1-Jan Independence Day	4-Jul Parent-Teacher Conference	FPT
ML King's Birthday	15-Jan	1/2 Day Improvement	XHS
		Emergency Day	XED/ED

*Parent/teacher conferences will be held from 3 to 6:30 PM on 28-Sep & 6-Feb for 7-12; and 17/19-Oct for all K-6. 20-Oct is scheduled as a non-attendance day



Red-Letter Dates:

1-4-Aug	-	Registration for non-internet parents - any building			
		Hours 8/1: 8-3:30 8/2: 8-3:30 8/3: 3-8:00 8/4: By Appt			
4-Aug	-	Prairie Central New Teacher Orientation			
7-11-Aug	-	Schedule change for 7-12 students - PCJHS, PCHS (by appointment)			
14-Aug	-	Meet-the-Teacher Night (5-7:30, grades PK/ECSE - 4)			
	-	Prim-E & W: 5-5:30 PM, AM PK/ECSE; 5:30-6:30 PM, PM PK/ECSE, All K & 1			
	-	PCE: 6:30-7:30, All 2-4			
15-Aug	-	Meet-the-Teacher Night (4-6:00 PM, grades 5-8)			
	-	PCUE, PCJHS: 4-6:00 PM			
14-15-Aug	-	Teacher institutes (full-day)			
** 21-Aug	-	1st day for K-12 classes			
22-Aug	-	1st day for ECSE, PreK classes			
22-Sep	-	Homecoming (two-hour early dismissal)			
28-Sep	-	One-hour early dismissal (7-12 P/T conferences)			
19-Oct	-	End of 1 st quarter	42	days	grades 5-12
17-Oct	-	One-hour early dismissal (PK-6 P/T conferences)			
19-Oct	-	One-hour early dismissal (PK-6 P/T conferences)			
10-Nov	-	End of 1st tri-mester	58	days	grades K-4
20-Dec	-	End of 2 nd quarter	43	days	grades 5-12
6-Feb	-	One-hour early dismissal (7-12 P/T conferences)			
	-	Freshmen orientation (5:00 - 6:30 PM)			
16-Feb	-	Teacher institute (full-day)			
16-Feb	-	End of 2nd tri-mester	59	days	grades K-4
9-Mar	-	End of 3rd quarter	46	days	grades 5-12
29-May	-	End of 3rd tri-mester	58	days	grades K-4
** 29-May	-	End of 4th quarter	44	days	grades 5-12
30-May	-	Last day (with emergency days)			
		Total Days	175		
** Minimum five (5) clock hours		Total Days	175		

Early Dismissals

		Day(s)			
One (1) Hour	Early Term Heat	21-Aug	-	1-Sep	
	Day Before Holiday/Break	20-Dec		23-Mar	
	First Day of Student Attendance	21-Aug			
	Parent-Teacher Conferences 7-12	28-Sep		6-Feb	
	Parent-Teacher Conferences PK-6	17-Oct		19-Oct	
Two (2) Hour (w/Lunch)	PCHS Homecoming				22-Sep
	Day Before Thanksgiving Break				22-Nov
	Last Day of Student Attendance				29-May
	Grade/Department Meetings (1st Wednesday)	6-Sep	4-Oct	1-Nov	6-Dec
			7-Feb	7-Mar	4-Apr
					2-May

Grading Periods	Progress Reports	Report Cards	9 Wk Days (W/out ED)	Progress Reports	Report Cards	12 Wk Days (W/out ED)
1st Quart 21-Aug - 19-Oct			42			
1st Tri 21-Aug - 10-Nov						58
2nd Quart 23-Oct - 20-Dec			43			
2nd Tri 13-Nov - 16-Feb						59
3rd Quart 3-Jan - 9-Mar			46			
3rd Tri 17-Feb - 29-May						58
4th Quart 12-Mar - 29-May			44			
			Total Days		Total Days	175

Emergency Days Used	Last Day/ Staff	Last Day/ Students	Breaks	Date
None	21-May	18-May	Winter:	21-Dec (last attendance, 20-Dec) - 2-Jan (return 3-Jan)
One	22-May	21-May	Spring:	26-Mar - 2-Apr (return 3-Apr)
Two	23-May	22-May		
Three	24-May	23-May	<u>Recognized Holiday (Scheduled)</u>	
Four	25-May	24-May	Labor Day	4-Sep
Five	29-May	25-May	Columbus Day	9-Oct
Six	30-May	29-May	Thanksgiving	23-24-Nov
			Martin Luther King Day	15-Jan
<u>Special Events</u>			President's Day	19-Feb
PARCC/SAT Testing		TBA	Good Friday	30-Mar
PCHS Baccalaureate		20-May	Easter Monday	2-Apr
PCHS Commencement		25-May	Memorial Day	28-May

Red: Changes Proposed by Calendar Committee, 2/16/17